

### **Instructions for paying your property taxes online by credit card.**

- You are now able to pay your property taxes online by credit card. Follow the instructions listed below:
- Go to *Gerrishtownship.org*
- Click on *Services/Departments*
- Click on *Treasurer*
- Click on the *Property Tax Information-BS&A link*, located on the right hand side
- Click on the *BS&A link*, located in the center of the page
- You will then need to *Create an Account* (up in the right hand corner). You may view your tax history, print bills and receipts free of charge
- Once you have created an account click on *Tax Information Search*, located on the left hand side
- Search by your last name, address or parcel number (include dashes),
- Click on the parcel you wish to pay and click on the pay now icon, located on the right hand side and follow their instructions
- The third party administrating company, not Gerrish Township, charges an administrative fee of 3% on the amount of the tax bill, minimum charge of \$2.00