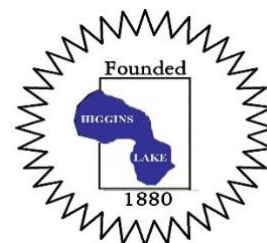


Memorandum



To: **Gerrish Township Board/Community**
cc: file
From: **Supervisor Hill**
Date: **02/28/2026**
Re: **Supervisor February 2026 Board Report**

For February 2026, I submit the following report of my activity:

On a Health of Higgins Lake note, the various committee Chairs met with the Health of Higgins Lake Steering Committee (HOHL-Steering Committee). At that meeting, Chairs reported out on their work to the Steering Committee and discussion was held regarding work on an initial Septic Tank Ordinance to eventually make its way to the Steering Committee. To date, I nor the Gerrish Township Board have any official proposed draft of that work after that meeting. The HOHL newsletters continue to be produced and when received, they are posted to the HOHL page at www.gerrishtownship.org website.

This month, I chaired the February work session, the February Regular Township meeting and a Special meeting for the purposes of hiring the General Maintenance/Sexton position to replace our retiring employee who filled those roles.

This month, the Board passed the (STR) Short-Term Rental Ordinance draft A.5-1 language which after publication is herein titled Short-Term Rental Ordinance #50. Additionally, the board passed a resolution to address the specifics such as number allowed for permit, enforcement officials, application period definition etc.

Further, the Police Department and the new Designated Township Official (DTO) for STR coordination, Mary Ellis are meeting to process the operational needs to be ready for the May 1, 2026 beginning of the application period for permit, necessary records management training, establishing a phone extension and access to push notifications in the Police Department App for important announcements regarding direction in the Short Term Rental permit work. Please go to Apple Store (iPhone use) or the Google Store (Android use) and download the free Gerrish Township Police Department App to receive important announcements as it posts.

Also, the Treasurer and I continue to work towards putting together the budget pieces of this for a future budget amendment to our 2026-2027 budget to accommodate paying for the effort to employ the DTO, regulate, permit, computer equipment expense and of course some legal fee designation to administrate the STR.

This month, we had Lincoln Financial in to meet individually with employees for the purposes of setting up investment strategies, beneficiaries and getting signed up with on-line access to Lincoln Financial. The process is nearly complete with a very successful conversion process.

I have been meeting with Honor Security and Kodiak IT to find a solution to a problem that occurred when switching to a new Township server and the program that operates the compost gate access. Since the gate program is "older", there has been a problem with using the new Township server to house the older program. I met with Jeff Sallmen of Honor Security for their possible solution which would be to change "controller box and FOB reader system" to the cloud that we already have with the building security access system. I have asked for quotes for their proposal. Kodiak IT believes that we could house same on a separate computer and hard line so as not to have to change FOB readers, so the user experience is not affected to the public. I have accordingly asked for their quote for solution. More to follow as same needs work done before April 15, 2026, to accommodate the opening of the compost operation in the Spring 2026.

Cemetery Liaison/Trustee Jim Ostling and I met to go over the Gerrish Township Cemetery planning for the addition of new 4'x4' Cremation burial lots and regulations for those lots and a review Gerrish Township Ordinance #XXV (25) as same was last amended and reviewed in 1997. More will follow as we are

to bring recommendations to the full board for suggestions, change proposals later in 2026. First up to be arranged by Trustee Ostling is to have the surveying of the proposed cremation lots to be able to mark same. The second up, I am to prepare some bid specifications for a new well to be sunk at the Gerrish Township Cemetery with consideration for same being large enough in diameter and a large enough pump to support future lines to be run to the new South Section of the Cemetery for the Board to authorize it to be put out to bid. More again to follow as we move through this process.

Treasurer Anderson and I received directions from the board to review our General Maintenance/Sexton applicant applications, arrange interviews and come back to the Board for our recommendation for hire to the full board. We scheduled 3 candidates for the position on February 20, 2026. Further we proposed Douglas Cale to fill the position. At a special meeting held on Monday February 23, 2026 @ 9:00 a.m., the board met and agreed to hire Cale beginning March 16, 2026 after completion of a background check, physical and drug test through Occupational Health.

I have a new update to report this month on the progress of the SAD LLCs appeal proceedings. No date has been scheduled by the court as of this writing. Attorney Hess reports that he just received transcripts he requested in order, however he feels he will need a couple more of some other meetings that occurred to best prepare our position in preparation of a brief on our behalf.

Late in the month, we experienced a loss of heat with furnace problems in the Township Municipal Center and Fire/EMS. The heat problem was handled, finding two furnaces needing repair. One with an inducer replacement and one with a blocked condensation tube. We now have heat after two days of rather chilly but tolerable conditions in the building.

I have arranged for the renewal of our water testing on Township owned properties with the CMDHD for proper quarterly testing as I instituted last year to ensure proper water quality to our staff and public.

I have been working with GFL General Manager Rick Fancon on the renewal language, cost and a contract proposal for the board to consider as our current contract expires March 31, 2026. Our board has had input into the drafts one on one for questions working through the language and we will review the final

draft at the March work session for approval at the March 2026 regular board meeting.

I continue to meet with Clerk Squires to prepare the work session and regular meeting agenda as well as the other meetings alluded to in the earlier paragraph. This is being done to provide the board with prompt information for board members prior to the meeting.

I continue to manage the Website/Facebook, answer day-to-day emails from citizens, meet with same in person, process contact forms from the website and solve garbage pickup issues from week to week and day to day.

My hours here at work are from 7:00 a.m. in the morning and usually will be available until 2:00 p.m. Monday-Friday on most days, barring other professional appointments to keep me or my family healthy. Also, not all my meetings on behalf of my office or Township business are in the building. I also frequently visit sites in the Township when necessary to understand stated problems that people call in on and I go to meetings that usually occur in Roscommon, Mi. My schedule is posted on my door. I am happy to meet personally with folks, but I do appreciate a scheduled appointment so I can give my undivided attention to your concerns. Please call me on 989-821-9313 ext. 229.

Respectfully given,

Brian A. Hill, Supervisor

Cc/file
