

CLERK MONTHLY REPORT

09/02-09/03	PROCESSED BI-WEEKLY ACCTS PAYABLE/PAYROLL
09/04/2025	ATTENDED MONTHLY BOARD WORK SESSION
09/09/2025	ATTENDED MONTHLY BOARD MEETING
09/09/2025	ATTENDED WEBINAR ON EDARP/QVF
09/09/2025	ATTENDED WEBINAR EGLE
09/10/2025	ATTENDED MEETING FOR TRUNK OR TREAT
09/15/2025	ATTENDED WEBINAR SEPTIC SYSTEMS
09/15-09/16	PROCESSED BI-WEEKLY ACCTS PAYABLE/PAYROLL
09/16-09/17	ADA DOOR INSTALL
09/25/2025	VIEWED COUNTY COMMISSIONER MEETING 9/10
09/25/2025	VIEWED COUNTY COMMISSIONER MEETING 9/24
09/26/2025	PROCESSED QUARTERLY HSA DEPOSIT FOR 10/01
09/29-09/30	PROCESSED BI-WEEKLY ACCTS PAYABLE/PAYROLL
09/30/2025	COMPLETED QUARTERLY UNEMPLOYMENT REPORTS
09/30/2025	COMPLETED QUARTERLY 941 REPORTS