

CLERK MONTHLY REPORT

06/04/2025	ELECTION AUDIT
06/05/2025	ATTENDED BOARD WORKSESSION
06/9-10/2025	PROCESSED BI-WEEKLY ACCTS PAYABLE/PAYROLL
05/10/2025	ATTENDED BOARD MEETING
06/11/2025	WEBINAR RECORD RETENTION
06/13/2025	ATTENDED CLERK MEETING/ST HELEN
6/16/2025	ATTENDED BUDGET HEARING PD, FD/EMSS
6/17/2025	ATTENDED BOARD SPECIAL MEETING
06/23-24/2025	PROCESSED BI-WEEKLY ACCTS PAYABLE/PAYROLL
06/24/2025	ATTENDED CEMETERY TRAINING/MT PLEASANT

Respectfully,

Michelle Squires