

CLERK MONTHLY REPORT MAY 2025

05/01/2025	ATTENDED BOARD WORKSESSION
05/06/2025	CONDUCTED SCHOOL PROPOSAL ELECTION
05/06/2025	ATTENDED SPECIAL BOARD MEETING
05/08/2025	ATTENDED ESTA WEBINAR DEPT. OF TREASURY
05/12/2025	PROCESSED BI-WEEKLY ACCTS PAYABLE/PAYROLL
05/13/2025	ATTENDED BOARD MEETING
05/15/2025	WEBINAR RECORD RETENTION MTA
05/21/2025	LINCOLN FINANCIAL MEETING
05/27/2025	PROCESSED BI-WEEKLY ACCTS PAYABLE/PAYROLL
05/28/2025	WEBINAR WITH SUPERVISOR TEXT MY GOV.

Respectfully,
Michelle Squires