

CLERK MONTHLY REPORT

02/03/2025	PROCESSED HEALTH SAVINGS ACCOUNT DEPOSIT
02/06/2025	ATTENDED BOARD WORKSESSION
02/07/2025	PROCESSED BI-WEEKLY ACCTS PAYABLE/PAYROLL
02/11/2025	ATTENDED BOARD MEETING
02/12/2025	ATTENDED MTA WEBINAR BASIC RECORD MANAGEMENT
02/20/2025	ATTENDED SPECIAL BOARD MEETING
02/21/2025	PROCESSED BI-WEEKLY ACCTS PAYABLE/PAYROLL
02/24/2025	ATTENDED ESTA WEBINAR
02/27/2025	ATTENDED ESTA WEBINAR