

CLERK MONTHLY REPORT

01/03/2025	PROCESSED HEALTH SAVINGS ACCOUNT DEPOSIT
01/06/2025	PROCESSED BI-WEEKLY ACCTS PAYABLE/PAYROLL
01/07/2025	PROCESSED BIWEEKLY ACCTS PAYABLE/PAYROLL
01/09/2025	ATTENDED BOARD WORKSESSION
01/14/2025	WEBINAR ON W-2 E-FILING
01/14/2025	ATTENDED BOARD MEETING
01/21/2025	PROCESSED BI-WEEKLY ACCTS PAYABLE/PAYROLL
01/22/2025	PROCESSED BI-WEEKLY ACCTS PAYABLE/PAYROLL
01/22/2025	WEBINAR ON EARNED SICK TIME ACT
01/23/2025	ATTENDED BUDGET WORK SESSION

