

GERRISH TOWNSHIP BOARD  
REGULAR MEETING  
April 13, 2021

This meeting was held in person and virtual with Microsoft Teams. Meeting included both video and audio capabilities. Phone number: 269-218-1875 Phone Conference ID: 178 662 058#

Regular meeting called to order at 7:00pm. Physically Present: Supervisor Udy, Clerk Patchin, Treasurer Tulgetske, Trustee Newton and Trustee Oppy. Also, present: 10 citizen(s) Virtually present: 5 citizen(s)

APPROVAL OF MEETING AGENDA

Motion by Tulgetske, supported by Newton: CARRIED  
that the agenda be approved as presented with the removal of #10 under new business "Gerrish Township Lead Marina Worker"

APPROVAL OF CONSENT AGENDA:

Motion by Oppy, second by Tulgetske: CARRIED  
that the Consent Agenda be approved as presented.

Presentation: Chief Hill presented Officer Eric Muszynski and Administrative Clerk Julie Hill with Community Service Awards for outstanding community leadership over the past year.

REPORTS: (See attached) a. Trustee Newton b. Trustee Oppy c. Treasurer Tulgetske d. Clerk Patchin e. Supervisor Udy

New Business:

1. Roscommon County Road Commission 2021 Road Improvement Agreement
2. Roscommon County Equalization Service Agreement
3. Michigan Township Participating Plan 2020-2021 Insurance
4. Gerrish Township Fire/EMS Operating Procedures for rescind
5. Gerrish Township Fire/EMS Facility Planning Committee
6. Land Split Request-Green
7. Unique Digital Sign for Municipal Building
8. Gerrish Township sidewalk replacement/sign removal
9. Articles of Incorporation of Gerrish Lyon Utility Authority
10. Gerrish Township Marina Lead Worker
11. Gerrish Township Marina Seasonal hires
12. R.O.O.C Clients work opportunity
13. Dock installation at Gerrish Township Marina

BUSINESS:

1. Motion by Patchin, supported by Oppy: CARRIED  
that the Board authorize Clerk Patchin and Supervisor Udy to sign the 2021 Roscommon County Road Commission Project Agreement. 3.31 miles of HMA ultrathin will be placed on portions of the following roads: W. Burdell, Eastridge Ct, Hitchcock, Jack Pine Dr., Maplehurst Dr., Misty Meadows Ct., Tall Oaks Ct., Vista Ct., Whispering Pines Ct., White Pine Dr. and Wildflower Ct. Road Commission will participate in these improvements in the amount of \$153,758 of local road millage and \$149,724 of allocation. Estimated total cost of \$303,482.

2. Motion by Udy, supported by Newton: CARRIED  
that the Board authorize Supervisor Udy to sign the Roscommon County Equalization Department Cost of Services agreement for Option A: Full Service at \$1.15/parcel plus \$.45 parcel postage mailing.

3. Motion by Tulgetske, supported by Oppy: CARRIED  
that the Board authorize Clerk Patchin to renew the Michigan Township Participating Property and Liability Insurance for the Township with Municipal Underwriters of West MI for 2021-2022 year for the amount of \$32,837.00. with the additional Terrorism Coverage for \$195.00.

4. Motion by Tulgetske, supported by Patchin: CARRIED  
that the Board rescind the Gerrish Township Fire Department Standard Operating Procedures as presented. SOP's were rescinded for one or more of the following reasons. 1. Covered in the Employee/Policy Handbook 2. Covered in the Fire/EMS Standard Operating Guidelines developed since 2019. 3. Outdated or Obsolete.

5. Motion by Udy, supported by Oppy: CARRIED  
that the Board authorize the formation of the Gerrish Township Fire and EMS Department Facility Planning Committee. Committee will consist of individuals to assist with developing a facility plan. The plan should provide options for determining needed improvements to maintain current and future Fire and EMS services. The committee shall consist of 10 to 12 individuals representing the department, township board, planning commission, and community citizens to be led by Chief Fisher.

6. Motion by Newton, supported by Tulgetske: CARRIED  
that the Board authorize the land split request from Doug & Tina Green for 004-032-005-0390 to be approved as presented with parcel B to be permanently joined by restrictive covenant to Lot 39 owned by Endres Michael.

7. Motion by Udy, supported by Patchin: CARRIED  
that the Board authorize the purchase of the 36X97 LED sign with 16mm pixel and aluminum poles. Sign will be installed at the Gerrish Township Municipal Building. Purchase amount is \$23,575.00.

8. Motion by Tulgetske, supported by Patchin: CARRIED  
that the Board authorize Bigford Concrete to remove and replace the municipal building sidewalks, remove the brick sign structure along with 3 sections of removing and replacing concrete at the Fire/EMS Department. Total cost of \$23,400

9. Motion by Udy, supported by Oppy: CARRIED  
that the board adopt Resolution#2021-04-13-01 *Resolution Establishing Gerrish Lyon Utility Authority and Adopting Articles of Incorporation*

Roll call: Ayes: Udy, Patchin, Tulgetske, Newton, Oppy  
Nays: None

11. Motion by Udy, supported by Oppy: CARRIED  
that the Board authorize Marina Manager Steve Myer to offer employment to Rick Warner for a part time, seasonal, level 2 position at the Gerrish Township Marina. Employment is contingent upon successful completion of physical, drug screen and background check.

11a. Motion by Udy, supported by Newton: CARRIED  
that the Board authorize Marina Manager Steve Myer to offer employment to John Preston for a part time, seasonal, level 2 position at the Gerrish Township Marina. Employment is contingent upon successful completion of physical, drug screen and background check.

11b. Motion by Udy, supported by Patchin: CARRIED  
that the Board authorize Marina Manager Steve Myer to offer employment to Nick Lademan for a part time, seasonal, level 2 position at the Gerrish Township Marina. Employment is contingent upon successful completion of physical, drug screen and background check.

11c. Motion by Udy, supported by Tulgetske: CARRIED  
that the Board authorize Marina Manager Steve Myer to offer student employment to Marissa Thatcher for a part time, seasonal, level 1 position at the Gerrish Township Marina. Employment is contingent upon successful completion of physical, drug screen and background check.

11d. Motion by Udy, supported by Newton: CARRIED  
that the Board authorize Marina Manager Steve Myer to offer student employment to Seth Patchin for a part time, seasonal, level 1 position at the Gerrish Township Marina. Employment is contingent upon successful completion of physical, drug screen and background check.

12. Motion by Tulgetske, supported by Patchin: CARRIED  
that the Board authorize partnering with ROOC for their Client work program. All ROOC Clients will be provided with a ROOC Job Coach on site. All work comp and liability insurance will be held through ROOC.

13. Motion by Udy, supported by Newton: CARRIED  
that the Board authorizes contracting with J&M for the installation and removal of the docks at the Gerrish Township Marina for \$1,700 per day. Contracting contingent upon proof of insurance.

PUBLIC COMMENT: Brad Gibson and Greg Semack complimented the Board for approving the Articles of Incorporation for the Gerrish Lyon Utility Authority. Bill Smitt, shared his safety, parking and set back concerns with right of way posts on Holton Street. Gary Cronewett also shared concerns for safety on right of way posts on Stoney Creek, another resident shared same concerns for safety for kids on posts on Holton Street, Nancy Cronenett also shared concerns for safety with right of way posts on Stoney Creek.

ANNOUNCEMENTS:

Compost site will be opening April 15<sup>th</sup>. Brenda Burkett, Zoning Specialist will be joining the Gerrish Township team beginning April 16<sup>th</sup>. The Gerrish Township Marina will be open May 21<sup>st</sup>.

Motion by Tulgetske, supported by Newton: CARRIED  
that the board adjourn.

Meeting adjourned at 7:36pm

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Kathleen Patchin, Clerk

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David Udy, Supervisor

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Approved