



GERRISH TOWNSHIP

Kathleen Patchin, Clerk

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Clerk Patchin Report March 2021

It has continued to be a month of virtual meetings, postings and hybrid meetings. Lots of learning on many platforms to accommodate all the new requirements.

Attended and prepared for the following meetings:

- March 10th Board of Review
- March 11th Planning Commission
- March 22nd Zoning Board of Appeals
- April 1st Gerrish Township Board Work Session
- April 8th Planning Commission Meeting
- April 13th Gerrish Township Board Regular Meeting

Completion of minutes and actions on meetings.

Attended the Treasury virtual meeting on March 23rd

Attended the Redistricting Meeting on March 24th

Attended the special meeting for the Roscommon County Board of Commissioners on March 31st

Completed all monthly state taxes and 1st quarter taxes

Attended the job interview for Zoning Specialist on March 16th. Happy to announce, we will have a new Zoning Specialist starting part time with Gerrish on Friday April 16th. Brenda Burkett is joining us from Adrian Michigan. We welcome her to Gerrish Township.

Website maintenance and continually virtual link postings.

All Human Resources, Payroll, Accounts Payable, General Ledger processing.

Thank you.....Kathleen ☺