



## **GERRISH TOWNSHIP**

***Kathleen Patchin, Clerk***

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### **Clerk Patchin Report February-March 2021**

It has been the month of virtual meetings, postings and hybrid meetings. Lots of learning on many platforms to accommodate all the new requirements.

Attended and prepared for the following meetings:

- February 9, 2021 Regular Meeting
- March 4, 2021 Work Session
- March 9, 2021 Budget Hearing
- March 9, 2021 140<sup>th</sup> Annual Meeting of the Electors
- March 9, 2021 March Regular Meeting

Virtually Held all the above meetings along with the following:

- Zoning Board of Appeals-Gillroys
- BOR Organizational
- BOR March 8<sup>th</sup> 3pm-9pm
- BOR March 9<sup>th</sup> 9am-3pm

Completion of minutes and actions on meetings.

Completion of the School Election Planning meeting

Attended the MTA BOR Training on virtual meetings

Completed training on Archive Social media. A new archive social media service used for the township to provide compliance with FOIA

Website maintenance and continually virtual link postings.

All Human Resources, Payroll, Accounts Payable, General Ledger processing.

Meetings with attorney Scott Hess

Meeting with our Health Care Committee consisting of Chief Fisher, Chief Hill and myself. We reviewed and made recommendations for 2021-20222

Thank you.....Kathleen ☺