

GERRISH TOWNSHIP CLERK

Kathleen Patchin

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Clerk Patchin Report March 2016

Attended and prepared for the February 12th, 2016 Road Funding Meeting

Attended and prepared for the February 25th, 2016 Work Session

Attended and prepared for the March 1st, 2016 meetings:

- Budget Hearing
- Annual Meeting
- Regular Meeting

Minutes and action on minutes

FOIA Coordination and delivery

Updates on the QVF voter registration in preparation of the March 8th, 2016 Presidential Primary Election

Accounts Payable

Payroll

General ledger accounting

Day to day operations

Polar Jump put on by law enforcement to benefit Special Olympics