

GERRISH TOWNSHIP BOARD  
REGULAR MEETING  
September 10, 2013

Regular meeting called to order at 7:30pm at the Municipal Center. Present: Supervisor Homola, Clerk Valentino, Treasurer Tulgetske, Trustee Link and Trustee Lippert. Also present: 12 citizens.

Agenda approved by unanimous consent, with the correction of Trustee Lippert versus Trustee Long.

PUBLIC COMMENTS: Opened at 7:31pm. No Comments. Closed at 7:31pm.

APPROVAL OF CONSENT AGENDA:

Motion by Link, second by Tulgetske: CARRIED  
that the Consent Agenda is approved as presented.

REPORTS:

1. Trustee Link: a. Attended all regular and special meetings as scheduled b. Recycling meeting 08/14/13 c. Workforce Review meeting 08/21/13 d. ACT NOW Executive Planning Session 09/05/13 e. Planning Commission meeting 09/05/13 f. Participated in Household Hazardous Waste Day 09/07/13 g. Site visit to resident complaint
2. Trustee Lippert: a. Attended all regular and special meetings as scheduled b. Attended Swimmer's Itch Task Force meetings on 08/13/13 and 09/10/13 c. Covered for Sexton while he was on vacation d. Contacted TDE to schedule compost site grinding for early November; no change in price for this year e. Continued work on Compost Site Ordinance f. Met with 911 Director on 08/28/13 g. Chaired 911 Authority Board meeting 09/10/13 h. Assisted with Work Comp claim
3. Treasurer: a. Attended all regular and special meetings as scheduled b. Attended training offered by Chemical Bank regarding FDIC Ins., bank securities loans and bonds c. Co-chaired two Trunk or Treat meetings d. Township Audit d. Tax collection has been very busy the last few weeks e. AP's and payroll transfers, balanced daily marina sheets and monthly reports f. Other daily duties
4. Clerk: a. Attended all special and regular meetings as schedule b. Meeting with Chief Hill and concerned citizens regarding PA 56 issue c. Minutes and action on minutes d. RCTA meeting 09/03/13 e. Two meetings with Chief Hill for financial discussions regarding police contracted services for Lyon Twp. f. General ledger, payroll and accounts payable inputting, accounting g. Meeting with Attorney Hess and Chief Hill h. Several follow up conversations with residents in the Grosbeak area regarding mowing i. Annual Township Financial Audit j. Processed S2 and RCF grant reimbursement requests k. Workforce Review Committee meeting 08/21 l. Reposting and accepting of resumes for Zoning Specialist position m. Meeting with MML to review work comp payroll n. Worked on Henry Ave. Special Assessment request o. Processed Work Comp and disability claim(s) p. Attended free online webinar from BASIC Human Resources 'The Future of HSA's' q. Attended General Office employee meeting with Supervisor Homola r. Reviewed BS&A financial and payroll options for township
5. Supervisor: a. Chaired all regular and special meetings as scheduled b. Worked on Township business 28 days totaling 223 hours c. Attended two County Commissioner work sessions d. Attended two County Commissioner meetings e. Attended general office staff meeting with Clerk Valentino f. Attended 911 Authority Board meeting g. Attended two Swimmer's Itch Task Force meetings h. Met with State Representatives

referencing lake and land transfer issues i. Met with DNR personnel regarding possible land swap j. Briefly attended Planning Commission meeting k. Worked with Assessor on township owned properties l. Followed up on refuge and recycling issues m. Met with citizens group over lake issues n. Road bring o. Worked as Marina Manager, overseeing another great season p. Closing of both Community Park Marina and Gerrish Township Park will begin next week q. Temporary walking path and playground projects all completed r. Working with Drain Commissioner regarding Johnston Subdivision and Pine Bluffs flooding issues

UNFINISHED BUSINESS:

NONE

NEW BUSINESS:

1. Motion by Tulgetske, supported by Link: CARRIED  
that the Board authorize Supervisor Homola and Clerk Valentino to enter into contract with Mark Vick for Plumbing and Mechanical Inspection services for the period beginning September 1, 2013 and ending August 31, 2016.  
Roll call: Ayes: Homola, Valentino, Lippert, Link, Tulgetske  
Nays: None
2. Motion by Lippert, supported by Link: CARRIED  
that the Board authorizes Supervisor Homola and Clerk Valentino to enter into contract with Denny Kiroff for Electrical Inspection services for the period beginning September 1, 2013 and ending August 31, 2016.  
Roll call: Ayes: Tulgetske, Homola, Lippert, Valentino, Link  
Nays: None
3. Motion by Valentino, supported by Tulgetske: CARRIED  
that the General Fund Operating Millage for the 2014-2015 budget will be .9654 mills which is the same as last year due to a Millage reduction fraction of 1.0000.  
Roll call: Ayes: Link, Lippert, Homola, Tulgetske, Valentino  
Nays: None
4. Motion by Lippert, supported by Homola: CARRIED  
that the Township Board determines fire protection and emergency medical services to be in the best interest of the Township and that a Special Assessment district be created under the provisions of P.A. 81 of 1989 in which cost of such service shall be assessed according to benefits. The total budget for fire protection and emergency medical services for the 2014-2015 fiscal year has been determined to be \$1,481,899.05 with \$367,093.02 capital equipment carryover, \$63,043.00 water supply carryover, \$30,000.00 capital projects carryover, \$23,535.03 heart monitor carryover and \$5,000 hydraulic extrication equipment carryover. The Special Assessment district shall contain all taxable property within the Township with the millage rate to be 2.492 mills, compared to 2.289 mills last year, to yield \$695,665.00 compared to \$630,500.00 last year.  
Roll call: Ayes: Link, Valentino, Tulgetske, Homola, Lippert  
Nays: None
5. Motion by Valentino, supported by Link: CARRIED  
that the Township Board determines police protection to be in the best interest of the Township and that a Special Assessment district be created under the provisions of P.A. 81 of 1989 in which the cost of such service shall be assessed according to benefits. The total budget for police protection for 2014-2015 has been determined to be \$772,554.97 to include \$38,000.00 capital equipment carry-over and \$18,000.00 Capital Project carry-over. The Special Assessment district shall contain all taxable property

within the Township with the millage rate to be 2.21 mills, compared to 2.15 mills last year, to yield \$616,943.00 compared to \$592,211.89 last year.

Roll call: Ayes: Homola, Lippert, Tulgetske, Link, Valentino  
Nays: None

6. Motion by Tulgetske, supported by Link: CARRIED  
that the Sanitation fee for service for fiscal year 2014-2015 will be \$95.00 per parcel per year, compared to \$93.50 per year for 2013-2014.

Roll call: Ayes: Valentino, Homola, Lippert, Link, Tulgetske  
Nays: None

7. Motion by Valentino, supported by Lippert: CARRIED  
that the Board authorize the assignment of an additional job duty of Marina Manager to Supervisor Homola effective January 1, 2014 until December 31, 2015 at a biweekly salary of \$206.00.

Roll call: Ayes: Link, Lippert, Tulgetske, Homola  
Nays: None  
Abstained: Homola

8. Motion by Lippert, supported by Tulgetske: CARRIED  
that the Gerrish Township Board approve the hiring of Geoffrey Gaylor, as recommended by Chief Patchin, as an on-call EMT effective September 10, 2013.

EXTENDED PUBLIC COMMENT:

Opened at 7:47pm. No Comments. Closed at 7:47pm.

ANNOUNCEMENTS:

1. Law Enforcement Torch Run will be held September 11, 2013
2. Firemen's Memorial Festival begins September 19<sup>th</sup>. ACT NOW will be selling stuffed animal Dalmatians as a fundraiser
3. Rededication of Veteran's War Memorial at County Building on September 11<sup>th</sup> at 1:00pm
4. Trunk or Treat and Haunted Walk are scheduled for October 31<sup>st</sup>
5. Taxes are due September 16, 2013

Meeting adjourned at 7:49pm.

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Jodi Valentino, Clerk

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Frank Homola, Supervisor

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Approved