

Gerrish Township Planning Commission

Regular Meeting February 1, 2018

Meeting was called to order at 7:00 p.m. by Chair William Case.

Members present: Case, Boyle, Link, Wansa, Shaltz, and Briggs

Member absent: Purtell

Also present: Jason Jansen

Motion by Link, seconded by Wansa, to approve the minutes of the December 7, 2017.

No Agenda changes.

A reminder that official pictured Planning Commission identification badges are available at the County Register of Deeds office.

The Planning Commission Bylaws (2011) were briefly discussed. Mike Shaltz volunteered to review the Bylaws to confirm that they follow the Zoning Ordinance and State mandates. He will communicate via e-mail any concerns and/or areas that may need changing. Questioned if Board approval is required.

Chairman Case distributed copies of the official Zoning map (2011) for the members to review and become familiar with the various zones in the Township.

The Zoning Master Plan (2010), Ordinance Book (2011), Planning Commission Handbook (1997) and the Board of Appeals 'Rules of Procedure' (2011) will be reviewed and discussed throughout the coming year. Mike Briggs volunteered to coordinate the review of the Master Plan. It was noted that the Board of Appeals 'Rules of Procedure' were reviewed and approved by the Board of Appeals in July 2016, and then approved by the Township Board in February 2017.

Members are encouraged to attend seminars that are held at various locations throughout the State. Jason will pass the information onto us.

Members are encouraged to express any concerns and/or questions at our meetings. It is recommended that past agendas and minutes be retained by each member. Minutes will include names of attendees.

Jason explained that we may receive a Site Plan in the future pertaining a 20-acre parcel with a proposed use of commercial stables.

The State required Annual Report was discussed. It was unclear if past Commissions prepared such. It was decided that our Annual Report would cover April through March which would be consistent with the Township's annual year. The report should give a summary of the Planning Commission's activities and their individual attendance record.

Alternate options for septic systems need to be presented to the residents. It is again strongly recommended that the Board invite Marty DeRocco to a work session to familiarize themselves with these options before planning a meeting with residents. Inquiry as to who is making grant inquiries.

The members request that the Building Administrator, Jansen, present a summary each month of building activities in the Township. Jamie Purtell could also give us a summary of the real estate activities.

Next meeting is Thursday, March 1, 2018, 7:00 p.m. Norma Boyle advised that she will not be in attendance to take minutes.

Motion by Wansa, seconded by Shaltz, to adjourn the meeting at 8:35 p.m. Motion carried.

Norma Lee Boyle, Secretary