

GERRISH TOWNSHIP BOARD
REGULAR MEETING
JANUARY 8, 2013

Regular meeting called to order at 7:30pm at the Gerrish Township Municipal Center. Present: Supervisor Homola, Clerk Valentino, Treasurer Tulgetske, Trustee Link and Trustee Lippert. Also present: 28 citizens and Commissioner Melvin.

ADDITIONS/CHANGES TO THE AGENDA: Under New Business renumber resolutions in numbers 4-8 and 10 to read '2013'.

PUBLIC COMMENTS: Opened at 7:31pm. Roscommon Area District Library Board Member Mary Jo Correll presented an update of RADL's process towards fundraising for the future library building. They have recently received a generous \$225,000.00 donation in memory of Richard and Elizabeth Stuart, the GroFund has raised over \$60,000.00, Director Lisa Sutton has written 17 grants and a USDA loan for \$1.8 million has been secured if needed. Ground breaking for the new building is slated for the end of April 2013. For more information please visit www.roscommonlibrary.org. Closed at 7:37pm.

CONSENT AGENDA: Motion by Link, second by Lippert: CARRIED that the consent agenda be approved.

REPORTS:

1. Trustee Link: a. All regular and special meetings as scheduled b. Fire Department Christmas Party 12/13 b. ACT NOW Shop with a Cop Wrap Party 12/17 c. ACT NOW Executive Board meeting 01/03 d. Planning Commission meeting 01/03 e. CERT Annual Meeting 01/07
2. Trustee Lippert: a. Attended all regular and special meetings as scheduled b. Attended LPT meeting in County Commissioner's meeting room on 01/04 re: Large Scale Incident Planning for our County c. Attended RCRC training for newly elected officials' 01/07 d. Working on updating the Junk and Garbage Ordinance to include our current recycling and compost procedures e. Still on jury duty in January
3. Treasurer Tulgetske: a. Attended all regular and special meetings as scheduled b. DBOR met on 12/11 and all adjustments were entered and balanced with County Treasurer c. Tax collection has been steady for the end of the year; have taken in just under 2,400 since we started collections on 12/3 d. Been busy with residents calling regarding tax collections and collecting tax payments e. 82 summer taxes have also been collected
4. Clerk Valentino: a. Attended all special and regular meetings as scheduled b. Meeting preparation, minutes and action on minutes c. Accounts payable and payroll d. Began working on quarterly and year-end sales, use and payroll taxes e. 2013-2014 budget preparations f. Meeting with Supervisor Homola re: 2013-2014 budget g. Salary surveys

for general office positions h. Two meetings with Chief Hill as liaison i. Correspondence, questions and research on Higgins Lake Dam j. Very busy month with walk in questions and concerns k. Attended ACT NOW Wrap Party 12/17 l. RCTA meeting 01/07 m. Scheduling and preparations for Board strategic planning and team building session with Lew Bender
5. Supervisor Homola: a. Chaired all regular and special meetings as scheduled b. Worked 29 days for a total of 165 hours c. Attended 1 County Commissioner's meeting d. Attended 2 Winterfest meetings e. Attended Chamber of Commerce event f. Attended 1 911 Authority Board meeting g. Attended Fire Department Christmas party h. Worked with Republic Services to improve services i. Delivered numerous recycling and trash bins t residents j. Met with Township Attorney to review several legal concerns k. Met with DEQ and DNR on related matters l. Spent many hours preparing for opening of ice rink m. Spoke with many citizens in and out of office on Township matters n. Supervised jail trustee work detail o. Oversaw one burial in sexton's absence

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. Motion by Link, second by Homola: CARRIED
that the Board approve the purchase of seven Smith and Wesson Bodyguard .380 off-duty weapons, as recommended by Chief Hill, from CMP of Lansing for a net cost of \$1381.00.

2. Motion by Lippert, second by Tulgetske: CARRIED
that the Board approves the adoption of the GTFD 'Vehicle Emergency Rescue Operational Guidelines for Air Bag Equipped Vehicle' as recommended by Chief Patchin.

3. Motion by Valentino, second by Tulgetske: CARRIED
that the Board authorize Clerk Valentino and Supervisor Homola to sign a renewal contract with Bosley Assessing and Appraisal Services, LLC for Township assessing services for an amount of \$4500.00 per month beginning April 1 ,2013 and ending March 31, 2016.

Roll Call: Ayes: Homola, Tulgetske, Link, Lippert, Valentino
Nays: None

4. Motion by Lippert, second by Link: CARRIED
that the Board adopts Resolution# 2013-01-08-01 'Purchasing Limits' effective January 8, 2013.

Roll Call: Ayes: Link, Homola, Valentino, Tulgetske, Lippert
Nays: None

5. Motion by Valentino, second by Lippert: CARRIED
that the Board adopts Resolution# 2013-01-08-02 'Township Supervisor Annual Salary'.

Roll Call: Ayes: Tulgetske, Lippert, Homola, Link, Valentino

Nays: None

6. Motion by Lippert, second by Link: CARRIED
that the Board adopts Resolution# 2013-01-08-03 'Township Clerk Annual Salary'.

Roll Call: Ayes: Link, Homola, Valentino, Lippert, Tulgetske
Nays: None

7. Motion by Valentino, second by Link: CARRIED
that the Board adopts Resolution# 2013-01-08-04 'Township Treasurer Annual Salary'.

Roll Call: Ayes: Valentino, Homola, Lippert, Tulgetske, Link
Nays: None

8. Motion by Valentino, second by Tulgetske: CARRIED
that the Board adopts Resolution# 2013-01-08-05 'Township Trustees Annual Salary'.

Roll Call: Ayes: Homola, Link, Tulgetske, Valentino, Lippert
Nays: None

9. Motion by Homola, second by Lippert: CARRIED
that the 132nd Annual Meeting and 2013-2014 Budget Hearing be scheduled for March 12, 2013 at 6:00pm and 6:30pm.

10. Motion by Homola, no second. Motion died due to lack of second.
that the Board adopts Resolution# 2013-01-08-06 'Restoration of the Higgins Lake Dam Advisory Council'. Discussion: Commissioner Melvin discussed the current control guidelines used for maintaining lake levels, history of the prior dam advisory group and Spicer Group Study. Questions were asked regarding responsibilities of commissioners versus DEQ vs. circuit court. Intent of committee, productivity of committee and concerns with summer lake levels were also mentioned.

11. Motion by Lippert, second by Valentino: CARRIED
that the Board appoint Chief Hill, Trustee Lippert and Treasurer Tulgetske to research, interview and recommend an IT consultant prior to February 1, 2013.

Presentation of Supervisor Employee of the Year Award to Debbie McReynolds, Marina Office Manager.

Presentation of Supervisor Volunteer of the Year Award to Ralph Rowland.

The Board recognized the employees with 5, 10, 15 and 20 year increments of service and those with 20 or more years of service for their dedication, customer service and longevity. The following employees, in order of years of service, were recognized: Kristi Gilliam, Amber Nebor, Troy Clark, Pete Funck, Tom Gross, Terry Newton, Sue Thorton, Bob Yaske, Mark Montei, Bob Thorton, Scott Patchin, Greg Patchin, Jake Figley, John Patchin, Jim Fisher, Julie Hill, Brian Hill, Jim Lippert, Maryann Russom and Jack Biggar.

ANNOUNCEMENTS: 1. Friends of the Library is hosting their 3rd annual Wine Tasting Party Fundraiser on February 17, 2013 at the Ralph A. MacMullen Center beginning at 3:00pm. Tickets are available at all RADL branches. 2. County Commissioners will be discussing the Gypsy Moth Suppression Services at their January 9th work session.

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Very few parcels were surveyed this year. 3. Scott Hess received the appointment to fill the vacated RAPS Board position. 4. The Roscommon County Genealogical Society will meet Thursday, January 10th at 1:00pm at the Old Stone Hall in Prudenville. 5. Pet license are available in the Treasurer's office for a reduced price. 6. The ice rink is open at the Community Park Arena.

Meeting adjourned at 8:40pm.

Jodi Valentino, Clerk

Frank Homola, Supervisor

Board Approval