

GERRISH TOWNSHIP BOARD  
REGULAR MEETING  
DECEMBER 11, 2012

Regular meeting called to order at 7:30pm at the Gerrish Township Municipal Center. Present: Supervisor Homola, Clerk Valentino, Treasurer Tulgetske, Trustee Link and Trustee Lippert. Also present: 13 citizens.

ADDITIONS/CHANGES TO THE AGENDA: None

PUBLIC COMMENTS: Opened at 7:31pm. No comments. Closed at 7:31pm. Reopened at 7:50pm. Question as to how curbside recycling was being received by residents. Treasurer and Supervisor answered that overall feedback was very positive though there was some initial confusion over the start date. Reminder that curbside recycling began November 1, 2012 and will be picked up on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of every month. Closed at 7:52 pm.

CONSENT AGENDA: Motion by Link, second by Tulgetske: CARRIED that the consent agenda be approved as presented.

REPORTS:

1. Trustee Link: a. Attended all regular and special meetings as scheduled b. Compost/Recycling meeting 11/14/12 c. ACT NOW appreciation dinner 11/19/12 d. Shop with a cop family interviews 11/27/12 e. Workplace Review Committee 12/4/12 f. ACT NOW Executive Board meeting 12/5/12 g. Planning Commission meeting 12/6/12
2. Trustee Lippert: a. Attended all regular and special meetings as scheduled b. Attended State Revolving Fund Project Plan meeting 12/11/12 c. Several individual meetings with other Board members trying to come up to speed d. Will be on jury duty December and January
3. Treasurer Tulgetske: a. Attended all regular and special meetings as posted b. RTA meeting 11/20/12 c. ACT NOW appreciation dinner 11/19/12 d. Trunk or Treat mentoring meeting 12/5/12 e. Treasurer's office has been very busy with winter tax bill preparations and mailings; tax bills went out November 30<sup>th</sup> and we have received roughly 530 winter tax payments to date f. Been busy with residents calling regarding tax questions and collecting tax payments along with day to day activities g. December Board of Review met on 12/11/12 and all adjustments have been entered and mailed out
4. Clerk Valentino: a. Attended all regular and special meetings as posted b. Minutes and action on minutes c. Preparations for RTA meeting; thank you to Trustee Link for taking minutes! d. Monthly sales and payroll taxes e. Countywide township clerks meeting 11/14/12 f. Finalization and printing of township newsletter g. General ledger maintenance, accounts payable and payroll h. Meeting with Supervisor Homola re:

2013-2014 budget 12/03/12 i. Workforce Review Committee 12/04/12 j. RCTA meeting 12/04/12 k. Continued work on 2013-2014 general budget  
5. Supervisor Homola: a. Chaired all regular and special meetings as scheduled b. Worked 23 days for hours totaling 157 c. Attended one County Commissioners meeting d. Met with Clerk re: 2013-2014 budget e. Attended Broadband meeting at court house f. Attended two Winterfest Committee meetings g. Attended one Fire Ordinance Committee meeting h. Had two meetings with DEQ personnel i. Several contacts with Township attorney j. Researched and met with applicants for township board appointments k. Met and spoke with numerous citizens on township concerns k. Continue to work with Republic Services on sanitation program l. Met with contractors referencing several Township projects

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. Motion by Valentino, second by Lippert: CARRIED  
that the Board approves the appointment of Mary Link to the Planning Commission as Board representative effective December 11, 2012 for a partial term ending July 1, 2014.
2. Motion by Lippert, second by Link: CARRIED  
that the Board approves the reappointments of Ken Dennings, Stan Cooke and alternate Barb Stauffer to the Zoning Board of appeals effective January 1, 2013 for full terms ending December 31, 2015.  
Motion by Tulgetske, second by Valentino: CARRIED  
that the Board approves the appointment of Joseph D'Felio to the Zoning Board of Appeals effective January 1, 2013 for a full term ending December 31, 2015.  
Motion by Link, second by Tulgetske: CARRIED  
that the Board approve the appointment of James C. Thorburn to the Zoning Board for Appeals effective January 1, 2013 for a partial term ending December 31, 2014.
3. Motion by Lippert, second by Homola: CARRIED  
that the Board approves the reappointments of Gerald McReynolds, Mike McManamon, Carlos Jean-Francois and Barbara Stauffer (alternate) to the Board of Review effective January 1, 2013 for full terms ending December 31, 2014.
4. Motion by Valentino, second by Tulgetske: CARRIED  
that the Board approves the appointment of Mary Jo Correll effective January 1, 2013 to the Roscommon Area District Library for a full term ending December 31, 2016.
5. Motion by Link, second by Tulgetske: CARRIED  
to adopt the rolling calendar method of FMLA calculation effective December 11, 2012.
6. Motion by Homola, second by Lippert: CARRIED  
that the Board adopts the Organizational Chart as presented effective December 11, 2012.
7. Motion by Lippert, second by Tulgetske: CARRIED  
authorizing Clerk Valentino to schedule, on behalf of the Board and Chiefs, a strategic planning session with L. Bender for an estimated cost of \$1500.00.

8. Motion by Lippert, second by Link: CARRIED  
that the Board authorizes Clerk Valentino and Treasurer Tulgetske to issue an off cycle check, as needed, for the purchase of Fire/EMS Viking SCBA for an amount not to exceed \$124,000.00

9. Motion by Homola, second by Valentino: CARRIED  
that the Board enter into an agreement with the Department of Natural Resources on behalf of the South State Park for ramp usage at the Community Park Marina during South State Park construction periods. Agreement is contingent upon a written memorandum of understanding outlining specific charges, policies and usages.

Roll Call: Ayes: Homola, Valentino, Tulgetske, Link, Lippert  
Nays: None

10. Motion by Valentino, second by Lippert: CARRIED  
to assign the additional job duty of Marina Manager to Supervisor Homola beginning January 1, 2013 through December 31, 2013 at an annual salary of \$5200.00. Abstained from vote: Homola

ANNOUNCEMENTS: 1. Shop with a Cop Wrap Party will be December 17, 2012 at the GTPD beginning at 5:00pm. Pizza served after wrapping is completed. 2. Treasurer's office will be open for tax collection until 5:00pm on December 27, 2012 3. General office will be closed December 24<sup>th</sup>, 25<sup>th</sup> and 31<sup>st</sup> and January 1, 2013 for the holiday season. 4. Christmas Trees are available for sale from the Crawford County Sheriffs Association in Grayling 5. Compost pile will be ground by January 2013. 6. Ice rink is waiting to freeze 7. Happy Holidays to everyone!

Meeting adjourned at 7:55pm.

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Jodi Valentino, Clerk

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Frank Homola, Supervisor

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Board Approval