

Roscommon Area District Library Board Minutes for July 1, 2016

The regular meeting of the Roscommon Area District Library was called to order on July 1, 2016 by President Karjalainen at 10:00 am. Roll Call: Present: Ballard, Bresette, Correll, Karjalainen. Mr. Rosczyk joined the meeting late. Absent: Fishel, Munoz. The pledge of allegiance was recited.

Public Comments: None

Approval of Agenda: Motion by Bresette, 2nd by Correll to approve the agenda as amended. Motion approved.

Approval of Minutes: Motion by Bresette, 2nd by Correll to approve the minutes of the June 3, 2016 regular meeting of the Board with correction regarding security equipment. Motion approved.

Friends Report: Little Free Library almost ready for placement at the North Higgins Lake State Park. Supporting Summer Reading Program activities.

Secretary's Report: Thank you note was sent to Sanders Photograx. Thank you note received from Marlon Byrd.

Correspondence: None.

Treasurer's Report: The treasurer's report was reviewed. Motion to receive and file by Bresette, 2nd by Ballard. Motion approved.

Approval of Bills: Motion to approve payment of bills by Bresette, 2nd by Correll. Motion approved by roll call vote.

Committee Reports: None.

Director's Report: Director Adams mentioned that a new Roscommon Area Kids Calendar has been created with activities from the Library, Gahagan, Metro Park and the Chamber of Commerce. Families may go to one spot on line and find out what is available to do for any specific day during the summer. Larry Garter has resigned from helping with the computers at the library. Jean Montgomery, who works for the Library Co-Op will take over the work. A monthly meeting with staff has been scheduled at 9:00 am to keep everyone updated. This will involve an additional ½ hour of pay. Motion by Correll, 2nd by Bresette to approve and file the Director's Report. Motion approved.

Old Business:

1. Fund Raising Initiative. Director Adams asked if would be possible to use monies available in the Community Outreach Fund for postage for the fund raising letter. Motion by Bresette, 2nd by Ballard to approve \$612.75 from the Outreach Fund to pay for postage. Motion approved by roll call vote.

New Business:

1. Collection Agency. Director Adams has contacted Unique Management Service in regard to collecting unpaid fines and lost books. Since the library opened we have accumulated \$17,000 for these matters. In 2015, there were \$2,100 in unpaid bills. The cost per account would be \$8.95. After discussion, motion was made by Bresette, 2nd by Correll to contract with Unique Management Service for 1 year to recoup unpaid fines. Motion approved by roll call vote.

2. Weather Evacuation Policy/Training. Director Adams asked if there was a policy for what to do in case of a weather emergency. The Policy Committee will meet and draft one.
3. Delinquent Board Members. Tabled for next meeting.

Other Matters that May Come Legally Before the Board: None.

Public Comments: A question was asked regarding the Kids Calendar. The new janitor is working out well.

Next meeting will be August 5, 2016 at 10:00 am.
Strategic Planning on July 5th.

Motion by Bresette, 2nd by Correll to adjourn the regular meeting at 10:55 am. Motion approved.

Respectfully submitted,

Ann Jordan